

Dear Parents and Carers,

This year we are all working together to improve whole school attendance and we hope that you will work with us to help us achieve our target of 97%. Currently, our whole school attendance is below National Average. Poor attendance can seriously affect your child's:

- Attainment and achievement in school
- Relationships with other children
- Confidence to attempt new work alongside others



It is for these reasons that we have developed some reward systems in school to highlight the importance of being in school as much as possible.

Daily awards

When your child's whole class is in school, they will achieve a class team point.

Weekly awards

Classes in 1st, 2nd and 3rd place will receive a certificate of their achievement; with the children in the class coming in 1st place each receiving a sticker. If a class gets 100% attendance for the week, they will receive a class trophy, individual stickers and some extra free choice time within their class.



Termly awards

Children who have attended AND been on time for school every day for a WHOLE TERM will be placed into a raffle. Two children will be drawn from the raffle at the end of each term (3 times per year). The first child will receive a SCOOTER as a reward, with the second child winning a FAMILY VOUCHER for a local attraction.

Yearly awards

Children who have attended AND been on time for school every day for a WHOLE YEAR will be taken on a special all expenses paid school trip with Mrs Brandon or Mrs Diffin.

We would love as many children as possible to be in with a chance of receiving these awards but in order for this to happen, there are some things that we must all understand and work on.

- School starts at 8:55 am with doors being open from 8:45am and closing at 9:00am
- Arrival after this time will be recorded in the register as LATE
- Arrival after 9:15am will be recorded in the register as an unauthorised absence for the WHOLE morning
- Dentist and doctors' appointments (where possible - we understand that illnesses occur) should be booked out of school hours otherwise they will be recorded as unauthorised absence
- Children do get ill and at times will need to be off school, however colds and sniffles happen. Unless your child is really ill or contagious, please encourage them to come to school...we promise to contact you if they worsen

We really hope that you will help us in achieving our target this year. We will keep you updated with weekly texts about which class has won the attendance award. If you have any questions or queries then please do not hesitate to speak to any of the school leaders, or your child's class teacher.

Kind Regards,

Mrs Brandon and Miss Simpson

School Matters!



Attendance Facts

- If your child's attendance is 100%, this will be judged as EXCELLENT
Zero days off – your child can take advantages of all learning opportunities!
- If your child's attendance is between 98% and 99%, this will be judged as VERY GOOD
Less than a week off school – this will mean your child can make good progress!
 - If your child's attendance is 97% this will be judged as GOOD
6 days of school missed – this is a good foundation for your child.
- If your child's attendance is between 95% and 96%, this will be judged as SATISFACTORY
8 days of school missed – your child should meet targets but will not be able to excel.
- If your child's attendance is between 93% and 94%, this will be judged as UNSATISFACTORY and below National Average
10 days which is 2 whole school weeks – your child will probably not make the expected progress.
 - If your child's attendance is between 85% and 92%, this will be judged as POOR
Between 20 and 25 days off school – your child will find it very hard to keep up in their class
- If your child's attendance is between 82% and 84%, this will be judged as UNACCEPTABLE
Around 30 days which is 6 whole school weeks – your child will be struggling and falling significantly behind their peers.
- If your child's attendance is below 81%, this will be judged as SERIOUS CONCERN
This means that your child is missing at least 1 day a week of school.

Punctuality is also an important life skill. 10 minutes late a day = nearly 1 hour of lessons missed each week = nearly 2 weeks of schooling each year! This is the same as 95% attendance which is below National Average.

The start of the day is also a good opportunity to prepare the children for their learning and a time for us to help them settle in for the day ahead. Without this time, your child might not achieve their very best.

Our Education Welfare officer from the Local Authority will become involved if your child's attendance falls below 90%.